

Last Name: _____

Application Date: _____



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2008 Application for Employment

Name _____ Social Security Number _____

Permanent Address _____
Street & Number City State Zip

Phone _____ Email _____
Area Code Number

School/Business Address _____
Street & Number City State Zip

School/Work Phone _____ Cell Phone _____
Area Code Number Area Code Number

Dates available From _____ To _____

What type of position do you want at Schooner Inc.? _____ Salary desired? _____

Do you meet or exceed the minimum age requirement for that position? Don't know minimum age Yes No

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? Yes No

Contact in Case of Emergency: Name: _____ Relationship: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Past Work History Provide a full record of all employment – paid and volunteer – and explain any gaps in employment. Use a separate sheet, if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Indicate any employer that you **do not** wish us to contact, and the reason _____

References Give names and addresses of three persons [not relatives] having knowledge of your character, experience, work habits, and ability.

Name	Address and City	Phone

Last Name: _____

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Education High School and Beyond

Years	School	Major Subjects	Degree Granted

Certifications and Skills In the following list, please check those items in which you have experience and skills. Mark with a “C” those for which you hold current certification and attach a copy of your certification.

- CPR First Aid Lifeguard Nursing Environmental Education
 US Sailing MMD US Coast Guard License Other _____
 Other _____ Other _____ Other _____

Program Skills In the following list, mark with a “T” those for which you can organize and teach as an expert and “A” those for which you can assist. Do not be discouraged if these subjects are not all familiar – this also informs our training planning.

- Environmental Education Beach Ecology Marsh Ecology Rocky Intertidal Zone Ecology Sailing
 Informal Games Shore Birds Sea Shell ID Leadership Navigation
 Water Quality Knot tying Marine Life ID Points of Sail Plankton
 Arts & Crafts Maritime History Sea Chanties Other _____

Write a biographical sketch, including specialized training or experience which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

What contributions do you think that you can make to Schooner Inc. and its programs?

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What contributions do you think that a *well-run* program can make to children?

Harassment Schooner Inc. prohibits all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the organization before any decision is made.) Yes No

Explain _____

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the organization before any decision is made.) Yes No

Explain _____

I authorize investigation of all statements herein, including any checks of criminal records, and release Schooner Inc. and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated Schooner Inc. official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the organization.

Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

If applicant is under 18 years of age

Thank you for your interest in Schooner Inc. programs - please submit application to:

Schooner Inc.
 60 South Water St.
 New Haven, CT 06519
 Email: educator@schoonerinc.org
 Fax: 203-624-8816

Last Name: _____

Application Date: _____



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Voluntary Disclosure Statement All Youth Program Staff

Name _____ Birth Date _____
Last First Middle

Home Address _____
Street Address City State Zip

Social Security Number _____ Other names by which known (e.g. maiden name) _____

Home Phone _____ Business Phone (if applicable) _____

Cell Phone (optional) _____ Email address (optional) _____

School or College _____

Address _____
Street Address City State Zip

Driver's License # _____ State _____ Expiration Date _____

1. Previous residence for the past five years (including college and home residences):

- City _____ State _____ Years _____
- City _____ State _____ Years _____
- City _____ State _____ Years _____
- City _____ State _____ Years _____
- City _____ State _____ Years _____

(Continue on separate sheet if necessary)

2. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them? Yes No

If yes, please explain: (Use separate sheet if necessary)

3. Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below? Yes

No

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person
- Indecent assault and battery on a person who has obtained the age of fourteen
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of the above crimes

If yes, please explain: (Use separate sheet if necessary)

Last Name: _____

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Voluntary Disclosure Statement (continued)
All Youth Program Staff

4. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children? Yes No

If yes, please explain: (Use separate sheet if necessary)

5. Are you now or have you ever been subjected to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection? Yes No

If yes, please explain: (Use separate sheet if necessary)

6. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children? Yes No

If yes, please explain: (Use separate sheet if necessary)

I understand that:

- a. Schooner Inc. may deny employment to any person who answers 'yes' to any of questions 2-6. If hired and the employer later discovers circumstances that would indicate a 'yes' answer to any of the above questions, employment may be terminated immediately.
- b. The information provided on this form is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers
- c. Schooner Inc. may terminate employment or volunteer service of any person if that person is found, regardless of when discovered, to:
 - 1. have a history of complaints of abuse of a minor;
 - 2. have resigned, been terminated or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or
 - 3. have falsified or omitted information in this disclosure statement.
- d. This disclosure statement must be updated yearly.

Signature _____ Date _____

Signature of Minor's Parent/Guardian _____ Date _____